



Dr. Matthew Landahl
Superintendent of Schools

**BEACON CITY SCHOOL DISTRICT
ADMINISTRATIVE OFFICES**

10 Education Drive
Beacon, New York 12508
845-838-6900 phone
845-838-6905 fax

Ms. Ann Marie Quartironi
Deputy Superintendent

Mr. Erik Wright
*Assistant Superintendent
of Curriculum and Student Support*

Dr. William Rolón
*Assistant Superintendent
for Personnel and Policy*

Parents' Bill of Rights for Data Privacy and Security

In accordance with New York State Education Law Section 2-d, the Beacon City School District has established the following Parent Bill of Rights for Data Privacy and Security.

In accordance with New York State Education Law Section 2-d, the Beacon City School District hereby sets forth the following Parents' Bill of Rights for Data Privacy and Security, which is applicable to all students and their parents and legal guardians.

- (1) New York State Education Law Section 2-d ("Section 2-d") and the Family Educational Rights and Privacy Act ("FERPA") protect the confidentiality of personally identifiable information. Section 2-d and FERPA assures the confidentiality of records with respect to "third parties," and provides parents with the right to consent to disclosures of personally identifiable information contained in their child's education records. Exceptions to this include, but are not limited to, school employees, officials and certain State and Federal officials who have a legitimate educational need to access such records. In addition, the District will, upon request of parents, or adult students, or if otherwise required by law, disclose student records to officials of another school district in which a student seeks to enroll.
- (2) A student's personally identifiable information cannot be sold or released for any commercial purposes;
- (3) Personally identifiable information includes, but is not limited to:
 - i. The student's name;
 - ii. The name of the student's parent or other family members;
 - iii. The address of the student or student's family;
 - iv. A personal identifier, such as the student's social security number, student number, or biometric record;
 - v. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name;
 - vi. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or
 - vii. Information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates.

(4) In accordance with FERPA, Section 2-d and the district's Student Records Policy, parents have the right to inspect and review the complete contents of their child's education record;

(5) The District has safeguards in place associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection to protect student data, including personally identifiable information stored or transferred by the District.

(6) New York State, through the New York State Education Department, collects a number of student data elements for authorized uses. A complete list of all student data elements collected by the State is available for public review, at <http://www.p12.nysed.gov/irs/sirs/>

(7) In the event that the District engages a third party provider to deliver student educational services, the contractor or subcontractors will be obligated to adhere to State and Federal Laws to safeguard student PII. Parents can request information about third party contractors by contacting Erik Wright Assistant Superintendent of Curriculum and Student Support.

Parents have the right to submit complaints about possible breaches of student data. Any such complaint must be submitted, in writing, to Erik Wright Assistant Superintendent of Curriculum and Student Support. Complaints can also be directed to the New York State Education Department by writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234 or by email to CPO@mail.nysed.gov.