

Guide to Determining Levels of Assistance in Medication Delivery

Levels of Assistance	The Student	The Staff
Nurse Dependent Student NYS RN/NP, Physician or PA must administer medications.	Cannot Demonstrate that they understand about their medication or can take it as described in the yellow box below.	School Staff May Not Assist Students With Medications An appropriate licensed medical professional authorized to administer medications in NYS must administer all medications to the student.
Supervised Student An RN or other appropriate licensed health professional is not needed for direct monitoring of student taking their own medication.	Can <ul style="list-style-type: none"> • State the name, amount, time and effect of taking/not taking the medication. • Recognize what the medication looks like and refuses to take it if it is the wrong medication or amount. • Swallow, inhale, apply, calculate and take the correct dose of their medication, or request/ direct an adult to assist them, if needed. 	School Staff Trained By The School Nurse May Assist Students At The Request and Direction Of The Student <u>IF TOLD TO DO SO BY THE STUDENT:</u> Trained staff may open bottles; remove the requested number of tablets/ pills or pour the requested amount of liquid for the student who needs help in doing so; assist with BG testing or perform BG testing for the student; verify math calculations or verify the numbers entered into insulin meters/devices by the student.
Independent Student Needs staff intervention or assistance only during emergencies.	Can Take (self-administer) their own medications without any assistance. Must Be permitted to carry take their rescue medications for respiratory conditions, allergies or diabetes if there is written parent consent and a provider's written order attesting the provider has determined the student can self-administer effectively.	No Assistance Is Needed From School Staff <ul style="list-style-type: none"> • The student either takes medication independently in the health office (after being handed the medication container by school staff) or carries and uses it with the required documentation. -If a student is carrying and taking their medication themselves, medication administration is not documented by the school and the parent/guardian assumes responsibility for ensuring their child is taking the medication as ordered. • Schools should have a written emergency action plan which instructs students how to obtain help from school personnel if needed.-Schools should have additional doses of medication in the health office in case the student who is carrying and using their medication(s) does not have access to their self-carried medication.