

# Are you leaving the Beacon City School District?

Changing schools and moving can be stressful events, even if the entire family is excited about the move. Below is a list of items that need to be returned to the BCSD and some helpful tips to make your transfer to a new school a little easier.



- Notify School Office ASAP**
- Return Chromebook**
- Return Chromebook Charger**
- Return Other Technology Equipment**
- Return Library Books**
- Return Text Books**
- Return Athletic Uniforms / Equipment**
- Return Loaned Musical Instruments**

**Please note:**  
Parents/Guardians may be financially liable for any items not returned or returned requiring repair or replacement. See contact information below.

- Keep immunization records, medical forms, and birth certificates separate from other papers that you plan to pack for the move. You'll need these papers to get the children enrolled in their new school. Keep them with your important personal papers rather than risk losing them or misplacing them in the move.
- Get a school supply list from the new school so that you will have those supplies ready rather than having to scramble to get the kids ready for school after you arrive at your new destination Consider keeping the kids' school supplies with you as opposed to getting packed away by the moving company.
- Enroll your children in their new schools. Make sure you've filled out all the required paperwork and have all the necessary doctors' forms, immunization records, etc. so that the kids can start on Day One.
- **Make sure your new school sends BCSD a release of records so we can forward your child's files and withdraw them from our system.**
- Get a copy of their school guidelines. Your children may be used to different regulations on makeup, acceptable clothes, locker use, PE, etc. By learning as much as you can about their new school, it will really help the children to feel comfortable in their new school. Look into whether the kids will need uniforms (many public schools require uniforms now, too).

We hope you enjoyed your time here at the Beacon City School District.

## **Beacon City School District Contacts:**

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